



CALIFORNIA-HAWAII ELKS ASSOCIATION

Benevolent and Protective Order of Elks

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Process for Resolving Lodge Issues

When financial, operational or personnel issues arise within a Lodge they should be resolved within the Lodge by the Officers, Board of Trustees, and Past Exalted Rulers Association.

If the Lodge is unable to resolve the issue(s) then you're District Deputy Grand Exalted Ruler and your District Leaders should be consulted.

If the District Leaders are unable to resolve the issue, then a brief letter outlining the issue should be sent by the District Leaders to all of the Sponsors. The letter should reflect the input from both District Leaders and any others consulted. If the letter is addressed to a specific Sponsor then the other Sponsors shall be copied and such copying shall be so noted on the letter. The same is true if an email is sent. All Sponsors shall be copied.

If no reply is received from the Sponsor to whom the letter was addressed within ten days, then the District Leader(s) will call the Sponsor to ensure the letter or email was received and to ascertain the status of the issue.

If the Sponsor(s) feels that a conference call is necessary, arrangements will be made for the parties involved to participate in a conference call with all of the Sponsors. These conference calls are usually held on Wednesday at noon.

If the issue is not resolved in the conference call, and it is necessary to schedule a meeting at the Annual Convention, Grand Lodge Convention, Annual Mid-Term Conference, or Homecoming then it will be necessary to consider serious actions against the Lodge or parties. Said actions may include: assignment of a Special Representative who would not be from the Lodge in question; the issuance of an Executive Order removing officers or trustees, placing the Lodge on Probation or suspending the Charter; or revocation of the Lodge Charter.

For unresolved issues surrounding the interpretation or procedural requirements of the laws of the Order, the Area Member of the Grand Lodge Committee on Judiciary may also be consulted if needed.

Remember that all Sponsors are to be copied on any correspondence or e-mails.

Revised 8/12/2020